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DEPARTMENT OF AGRICULTURE

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UNCLASSIFIED JOB ANNOUNCEMENT Revised and Reposted October 20, 2017 Animal Disease Laboratory Supervisor NEVADA DEPARTMENT OF AGRICULTURE

RECRUITMENT OPEN TO: This is an open competitive recruitment, open to all qualified applicants. This position is appointed by and serves at the pleasure of the director of the Nevada Department of Agriculture (NDA).

MISSION STATEMENT: The NDA promotes a business climate that is fair, economically viable and encourages environmental stewardship that serves to protect food, fiber and human health and safety through effective service and education.

THE POSITION: The Animal Disease Lab (ADL) supervisor serves under the state veterinarian and is appointed by the director. The ADL supervisor is responsible for the management and planning of day to day operations of the Sparks ADL. This position will supervise two microbiologists in addition to managing some cooperative agreement programs and grants, most specifically Centers for Disease Control and Prevention related programs centered on rabies and arbovirus diseases. The ADL Supervisor is also responsible for conducting testing as needed including, parasitological examinations, serology, microscopy, polymerase chain reaction, culture and sensitivity, etc. as part of diagnostic staff.

POSITION LOCATION: Sparks, Nevada. Sparks/Reno is located at the foothills of the Sierra Nevada, is home to the University of Nevada, Truckee Meadows Community College, and offers a thriving arts scene, big-name entertainment, and a wide variety of recreational activities. Lake Tahoe, Virginia City, and the state capital, Carson City, are all located within a half hour drive. The climate is seasonal; summers are dry and warm with cool evenings; winters are normally cold with a moderate amount of snow and rain. Low taxes and no state income tax add to the desirability of this area.

APPROXIMATE ANNUAL SALARY: Up to \$102,941.00 plus benefits. Please note: The salary range reflects the Public Employees' Retirement System of Nevada contributions by both the employee and employer. An employer paid contribution plan is also available with a reduced gross salary.

BENEFITS: The state benefits package includes paid holidays, sick leave and annual leave; health, vision, dental, life and disability coverage; and an excellent state retirement plan. An explanation of the retirement options and information regarding state retirement benefits may be accessed at www.nvpers.org. A description of the current health and dental benefits provided to all state employees is available at www.pebp.state.nv.us. Other optional benefits are also available, including a deferred compensation program.

TO QUALIFY: Applicants must meet one of the following-

- Have earned either a master's degree in microbiology, molecular biology or other lab related field and have two years of experience in an animal disease diagnostic laboratory or a clinical laboratory setting;

- Or have earned a bachelor's degree and have four years of experience in an animal disease diagnostic laboratory or a clinical laboratory setting;
- Or have earned a doctor of veterinary medicine degree from an accredited college or university recognized by the American Veterinary Medical Association.

Additional Requirements: The ability to-

- Recognize trends involving the public and animal regulatory diagnostic service requirements in order to initiate adjustment of laboratory diagnostic priorities.
- Utilize the lab's Laboratory Management Information System computer system for submission or reporting purposes.
- Anticipate monthly and annual lab supply needs based upon evaluation of past records and predicted service demands.
- Supervise professional and technical staff and recognize impaired work performance of laboratory staff, distinguish between personnel and technical difficulties, and initiate corrective action.
- Assist with performing diagnostic tests and assist staff with trouble shooting failed test results/outcomes.
- Work cooperatively with the NDA veterinarians in compiling, analyzing, and distributing data needed for animal disease and public health epidemiological investigations.

Desired or Preferred Qualifications:

- Experience with performing molecular diagnostic testing and molecular test development.
- Experience performing serology tests (enzyme-linked immunosorbent assay, agar gel immunodiffusion).
- Knowledge of state and federal animal regulatory programs and activities as they apply to laboratory diagnostic specimens and interstate movement of animals.

ADDITIONAL REQUIREMENTS: Please respond to the following questions and limit your response to one page per question. Responses should include: timeframes; reference to specific regulations or statutes, when applicable and; level of responsibility in each position as it relates to experience in the questions.

1. Describe your supervisory experience, including number and occupations of employees.
2. Describe your experience in developing testing protocols in previous laboratory settings.
3. Describe your knowledge of laboratory quality control assurance.
4. Describe any experience you have in performing diagnostic testing, including molecular testing, serology, and culture and sensitivity.

This position requires occasional travel, up to 20 percent.

SELECTION PROCESS: Applicant submittals will be reviewed to determine those with the most appropriate qualifications. Those individuals will be invited to Sparks for an interview at their own expense. Final selection will be made by the Animal Industry division administrator.

RESUMES WILL BE ACCEPTED UNTIL POSITION IS FILLED

All submissions shall include a cover letter, resume, and the name, address, email address, and telephone number for five references. In your cover letter please indicate how you heard about the position. If you heard about this position through a website, please indicate which website. All resumes will be accepted on a first come, first served basis. Hiring may occur at any time during the recruitment process.

SUBMIT RESUMES/DIRECT INQUIRIES TO:

Animal Industry Division Administrator Doug Farris
d.farris@agri.nv.gov

The State of Nevada is an Equal Opportunity Employer.